

Scott County Administration  
Purchasing Division  
600 West Fourth Street, Davenport, Iowa 52801-1030

**REQUEST FOR QUOTATION**  
**Scott County Requisition No. 19366**  
**Bidders need to complete and submit this form.**

<b>Submission Date: 5/18/2018</b>	<b>No Later Than: 10:00 am</b>
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Qty	Description
	<b>Scott County is requesting quotations for</b>
	<b>Extermination Pest Services for 7/1/2018 -6/30/21</b>
	<b>Scope of work and 8 locations are attached</b>
	<b>Pricing (and invoicing) should be listed by building and then a grand total</b>
	<b>Any questions should be directed to <a href="http://www.publicpurchase.com">www.publicpurchase.com</a></b>
	<b>To view locations, one tour date is scheduled, May 4, 2018 at 1:00 pm</b>
	<b>Responses are to be submitted at <a href="http://www.publicpurchase.com">www.publicpurchase.com</a></b>
	Delivery Included
	price quotation good for 60 days
	From time to time it may be necessary to change or modify a request for purchase. If you have received this request from any other source other than direct fax or email from Scott County, it is your responsibility to check for updates and/or changes to the request. If you would like to receive automatic updates please register your company in our vendor data base by using our website, <a href="http://www.scottcountyiowa.com">www.scottcountyiowa.com</a>

Scott County reserves the right to accept the bid from the lowest responsible bidder.

Quote submitted by:

\_\_\_\_\_

Name

\_\_\_\_\_

Title

\_\_\_\_\_

Company

\_\_\_\_\_

Date

Released by:  
(Scott County Use Only)

Date: 3/23/2018  
Time: 9:00 am

**PLEASE NOTE:**  
Bidders must provide an estimated delivery date in their bid response!

Company Contact Information:	Phone:
	E-Mail:

“By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.”

## REQUEST FOR BID

Scott County Facility & Support Services is requesting quotations for extermination services. Services must be provided by the submitting vendor and may not be subcontracted.

Duration of contract will be from **JULY 1, 2018 TO JUNE 30, 2021, with a 30-day cancellation clause by either party.**

Bids **must be submitted through the county's vendor service**

[www.publicpurchase.com](http://www.publicpurchase.com) and must be submitted no later than, **10:00 A.M. May 18, 2018**. Scott County is not responsible for delays, technical problems or other issues preventing the delivery of bids before the deadline. It is the bidder's responsibility to ensure the timely delivery of bids. Bids received after the deadline will not be considered.

All locations will be treated for ants, mice, rats, roaches, silverfish, spiders and other pest infestations. Any additional calls will be responded to within 24 hours at no charge to County.

Vendor is required to hold a current valid pesticide applicator license from the Iowa Department of Agriculture, attach a copy of license with bid submittal.

All pesticides will be applied in accordance with regularly established practices and in compliance with current Federal, State and local regulations. **Odor-free pesticides** are to be used exclusively.

Vendor shall provide SDS sheets for all proposed products with bid submittal. Prior approval is required for change in products.

All work to be completed during normal Scott County business hours (8-4:30, M-F), unless other mutually agreeable arrangements are made in advance. Scott County is under no obligation to accommodate non-business hour arrangements.

**To view locations please meet at the Scott County Courthouse, 400 W 4<sup>th</sup> Street, Metal Detectors at 1:00 p.m. on Friday May 4, 2018 no other tour dates will be available.** Contact Daniel Mora 563-326-8287 at least 24 hours prior to let him know you will be attending.

**Quotes must be good for (60) days.**

Service Technicians working in Scott County owned facilities will be required to provide information for a background check including full name, date of birth, last four numbers of their social security number, driver's license number and state, race and gender. The

background check will be performed by the owner and no cost to the contractor. Scott County reserves the right to prohibit a Contractor's employee from working in a Scott County owned facility based on information received via the background check. This decision is not subject to appeal and specific information obtained from a background check will be kept confidential and will not be released to the Contractor.

LOCATIONS AS FOLLOWS:

**Scott County Courthouse and Entrance Pavilion**

400 W 4<sup>th</sup> St

Davenport, IA 52801

Entire building once per month

- Boiler room
- Storage rooms
- Office, courtroom, meeting room areas all floors
- Maintenance shop
- Mechanical and air handling room areas all floors
- Public and private restrooms all floors
- Break rooms and vending areas
- Stairwells
- Staff entrances and dock areas

**Scott County Jail**

400 W 4<sup>th</sup> St

Davenport, IA 52801

Entire building both old and new sections.

Work completed in 4 sections, 1 section per week

Kitchen and food storage area weekly

**Scott County Juvenile Detention Center**

500 W 4<sup>th</sup> St

Davenport, IA 52801

Entire building once per month – includes both east and west side of center

Kitchen and food storage area weekly

**Scott County Administrative Center**

600 W 4<sup>th</sup> Street

Davenport, IA 52801

Entire building once per month

- Boiler room / Maintenance Shop
- Storage Rooms

- Office areas all floors
- Mechanical and air handling rooms all floors
- Public and private restrooms all floors
- Break rooms and vending areas
- Office, waiting room, clinical and conference room areas all floors
- Stairwells
- Entrances and dock areas

### **Scott County Tremont Substation**

4715 Tremont Ave

Davenport, IA 52807

All campus buildings once per month

- Warehouse and storage areas- both warehouse buildings
- Restrooms
- Mechanical rooms

### **SECC**

1100 East 46<sup>th</sup> Street

Davenport, IA 52807

Entire interior of the building twice per month

Exterior of building one time per quarter includes both spraying of perimeter of the building and spraying of actual exterior walls. Exterior building spraying **MUST** be scheduled with FSS in coordination with Window Washing Contract.

- Mechanical and storage rooms
- Entrances and garage area
- Office, dispatch floor, meeting room space
- Break room

### **Sheriff Patrol Headquarters**

3206 S 16 Ave

Eldridge, IA 52748

Entire building once per month **WITH THE EXCEPTION OF THE LAB/EVIDENCE/ARMORY areas**

- Mechanical and storage room areas
- Office, meeting and work out areas
- Restrooms, locker and shower areas
- Attached garage area

Exterior perimeter of the building once per quarter

## Secondary Roads

950 E Blackhawk Trails Road

Eldridge, IA 52748

Entire building once per month; unattached out buildings are not included.

- Mechanical and storage room areas
- Office, meeting, break and workout areas
- Restrooms
- Attached garage and shop areas

## Insurance

The Contractor shall have in force during the period of this contract, insurance as listed below:

- A. Bodily Injury and Property Damage Insurance: The CONTRACTOR shall take out and maintain during the life of this contract, bodily injury and property damage liability insurance under a comprehensive general form and automobile injury and property damage insurance under a comprehensive general form.

The required limits of this insurance shall not be less than:

### General Liability:

Personal Injury - each person	\$1,000,000
Personal Injury - each occurrence	\$1,000,000
Personal Injury - Aggregate	\$1,000,000
Personal Damage - each occurrence including Broadform Liability Extension	\$1,000,000

### Automobile Liability - Owner, Non-Owned and Hired Vehicles:

Personal Injury - each person	\$1,000,000
Personal Injury - each occurrence	\$1,000,000
Personal Damage - each occurrence	\$1,000,000

The above insurance shall cover the contractor's employees, the public and Scott County employees while in the buildings and on the grounds of Scott County.

- B. Certificates of Insurance: The CONTRACTOR shall deliver to Facility & Support Services, certificates of insurance covering all above insurance in duplicate. Such certificates shall provide ten days prior notice by registered mail of any material change in, or cancellation of this insurance. CONTRACTOR shall

maintain this coverage on a standard CGL form for the benefit of Owner and the general public throughout the term of this agreement, and if a carrier or policy is changed, CONTRACTOR shall provide Owner with a replacement Certificate of Insurance.

- C. Contractual Liability Insurance: The CONTRACTOR shall take out and maintain during the life of this contract, liability insurance.
- D. Products and Completed Operations Liability Insurance: The CONTRACTOR shall also take out Products and Completed Operations Liability Insurance of limits not less than any of the above limits specified in these qualifications.
- E. Workmen's Compensation and Employer's Liability:
  - (1) The CONTRACTOR shall maintain during this contract, the statutory workmen's compensation and employer's liability insurance for all his employees to be engaged in the maintenance work under the contract.
  - (2) The amount of Employer's Liability Insurance shall not be less than One Million (\$1,000,000).

Indemnification:

- A. To the fullest extent permitted by law, the CONTRACTOR shall indemnify and hold harmless the Owner and their agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of the WORK, provided that any such claim damage, loss or expense (1) is attributed to bodily injury, sickness, disease or death or to injury to or destruction of tangible property (other than the WORK itself) including the loss of use resulting therefrom, and (2) is caused in whole or in part by any negligent act or omission of the CONTRACTOR, and subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce and otherwise exist as to any party or person described in this paragraph.
- B. In any and all claims against the Owner or any of their agents or employees by any employee of the CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, the indemnification obligation under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

- C. Scott County reserves the right to reject any or all bids or proposals submitted without cause. Further, Scott County reserves the right to re-bid or re-solicit for proposals for this project at any time in the future. By submitting a proposal or bid each CONTRACTOR acknowledges these rights and authorizes Scott County to exercise them should the situation warrant.